

APPLICATION FORM

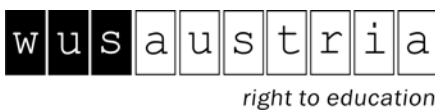
LABOR MARKET ORIENTED CURRICULUM PROGRAM

Please complete this form carefully on a computer

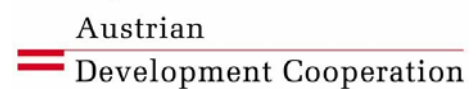
IMPORTANT: Please read the Guide for Applicants carefully as they are an integral part of this application form!



Implemented by:



financed by



List of sections

Section 1: General information about the LMOC Program
Section 2: Market Research and Coherence Analysis
Section 3: Partners
Section 4: Budget
Section 5: Equipment
Section 6: Accompanying Documents (in English!)

SECTION 1: GENERAL INFORMATION ABOUT THE LMOC PROGRAM

Name of the coordinator, title and position at the faculty:		
Applying institution:	Department:	
	Faculty:	
	University:	
Town:	Address (faculty):	e-mail (coordinator):
Phone (faculty):	Fax (faculty) :	Mobile (coordinator):

Place, date

[Stamp of the Faculty]

Signature-Dean

Place, date

[Stamp of the University]

Signature-Rector
♦ **ACADEMIC STATEMENT****Title of the Chair:**

State the level of study within which the new chair program was introduced

Total ECTS:

Program Duration:

Other participating department(s)/faculty(s), university(s), if any:

♦ **Please state the AIM of the proposed chair program:**

<p>Aim: (max. 1.000 characters)</p>	
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♦ **List the LEARNING OBJECTIVE(S) of the proposed chair program:**

<p>Learning Objectives: (max. 1.000 characters)</p>	
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♦ **MARKET RESEARCH (short summary, max. 1000 characters total):**

(a) Outline how demand for graduates of the proposed program in the labor market/ in society has been tested:

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(b) List groups consulted (e.g. employers, external examiners or alternative sources of academic expertise, potential employers, relevant professional bodies, recent graduates) and summarize their responses:

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♦ **INTENDED STUDENT INTAKE:**

(a) What is the expected number of students?

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♦ **ENTRY REQUIREMENTS:**

<p>Outline the formal qualifications or pre-requisites needed to get admitted to the program:</p>	
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APPLICATION FOR ADDITIONAL MEASURES

- ♦ **Please specify whether you intend to use Brain Gain component for this LMOC program:**

A) Yes ☐ (if yes, fill in Annex 6.3) B) No ☐

- ♦ **Please specify whether you intend to use eLearning component:**

A) Yes ☐ (if yes, fill in Annex 6.3) B) No ☐

- ♦ **Please specify labor market cooperation partner – company or consortium of companies, institution(s) or organization(s) – in the frame of the proposed program (letter of cooperation must be enclosed):**

Company/Consortium, institution(s) or organization(s):	
Contact person, position, email address, phone nr.	

- ♦ **Please specify Austrian¹ cooperation institution, university/faculty in the frame of the proposed program (letter of cooperation must be enclosed):**

University/Faculty:	
Contact person, position, email address, phone nr.	

- ♦ **Please specify whether you are also applying for any kind of equipment:**

A) Yes ☐ B) No ☐

¹ If no Austrian partner institution can be found, an exception can be made to apply with a partner institution from a different EU country or Norway or Switzerland.

Curriculum Overview Matrix (max. 5 courses in total)

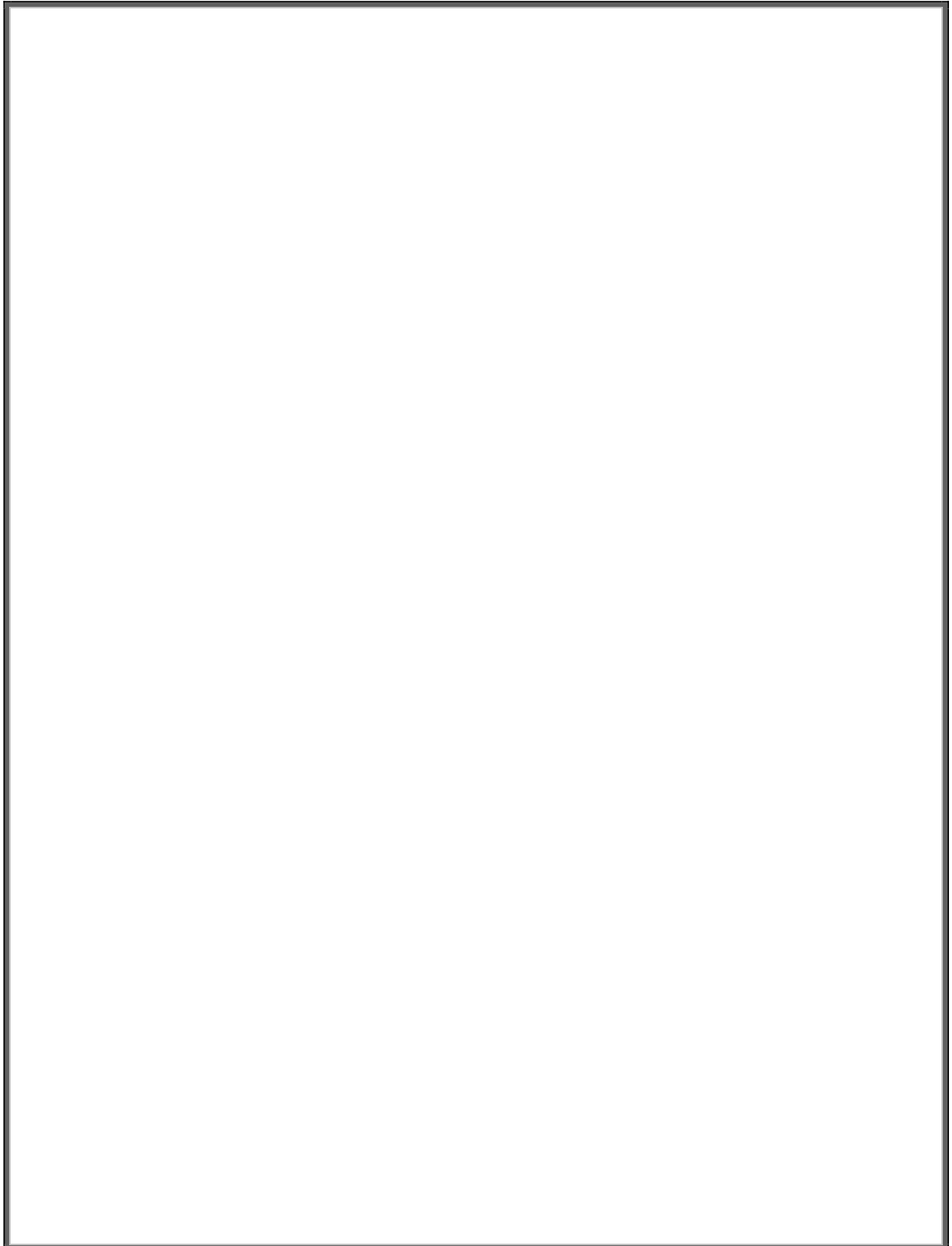
Chair program number and title	Course number and title	No. of teaching hours	No. of ECTS	e-Learning		BGP+		Semester	
				yes	no	yes	no	1 st	2 nd
1.	1.1)								
	1.2)								

SECTION 2: MARKET RESEARCH and COHERENCE ANALYSIS

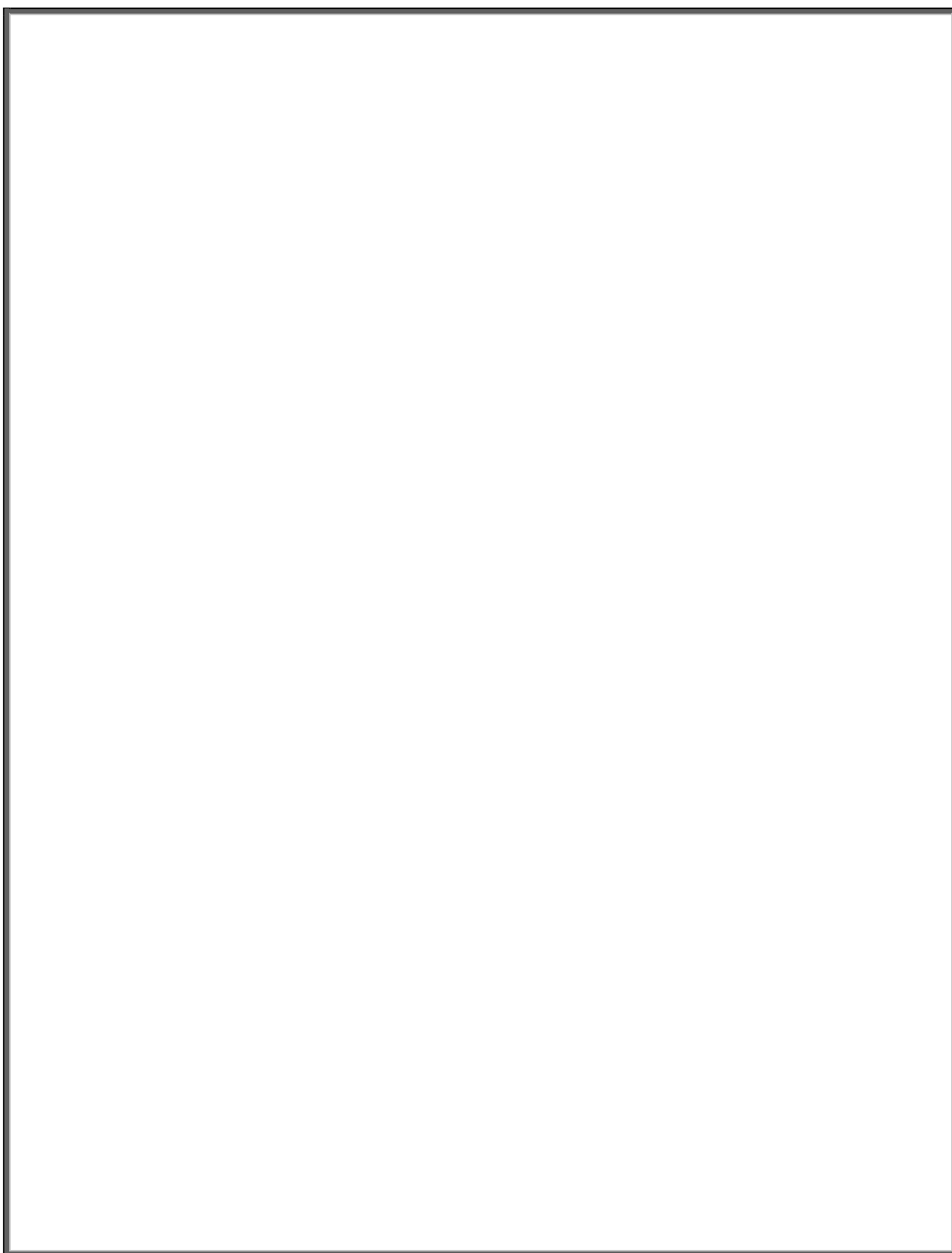
2.1 Summary of undertaken analysis of labor market and society needs as well as coherence with other curricula in the same field, that justifies the introduction of the new chair program (1-2 pages max., full research/study report can be provided as a separate document which will be considered an asset)

SECTION 3: PARTNERS

3.1 Specification of the labor market partner, justification of the choice of partner and description of concrete ways of cooperation (1-2 pages max.)



3.2 Specification of Austrian² cooperation institution and description of concrete ways of cooperation (1-2 pages max.)



² If no Austrian partner institution can be found, an exception can be made to apply with a partner institution from a different EU country or Norway or Switzerland.

SECTION 4: BUDGET

Note: Please fill in this Section (Budget Sub-totals) only after you have completed detailed budget form (annex 6.1)

4.1 Budget Sub-totals

4.1.1 Direct LMOCP costs section	
Sub-total, Scholarships	€
Sub-total, Books	€
Sub-total, Scripts	€
Sub-total, Travel costs	€
Sub-total, Accommodation	€
Sub-total, Equipment	€
TOTAL, LMOCP direct costs	€
4.1.2 Brain Gain Plus section	
Sub-total, Travel costs	€
Sub-total, Accommodation costs	€
Sub-total, Weekly allowance	€
TOTAL, Brain Gain Plus costs	€
4.1.3 Budget, Total	
Direct LMOCP costs	€
BGP + costs	€
TOTAL PROGRAM COSTS	€

4.2 Literature specification:

Course No.	Item	Item price (EUR)
	Total literature value:	


4.3 Co-financing for equipment (only if applying for equipment): must be documented with invoices or statements of co-financing!

Donor	Item(s)	Planned or Obtained	Amount (EUR)
TOTAL:			

5.2 Explain the necessity of requested equipment for successful introduction of the chair program



5.3 Describe how (teaching, research,...) and where (laboratory, classroom,...) the equipment will be used and who will have access to it. Photographs of facility might be requested at a later stage.



SECTION 6: ACCOMPANYING DOCUMENTS (IN ENGLISH!) - CHECKLIST

Each of the following documents **have to be attached** to the application form. For the following 4 annexes, the provided templates (to be downloaded from the WUS Austria-Podgorica website) have to be used:

6.1 Budget (for budget calculation, the respective excel form has to be downloaded and used and submitted as an annex to this application form!)

6.2 Courses detailed description

6.3 Optional components e-Learning and guest lecturers (in the frame of Brain Gain Program Plus or cooperation)

6.4 Templates for:

6.4.1 Letter of commitment of the Faculty/University

6.4.2 Letter of commitment of the chair program coordinator

6.4.3 Letter of commitment - producing and publishing of scripts

6.4.4 Letter of endorsement by an Austrian cooperation partner

6.4.5 Letter of endorsement by local/international company/institution/organisation or consortium

In addition to these 4 annexes, the application has to contain the following documents, for which NO TEMPLATES are available:

6.5 CV's of the chair program coordinator and course lecturers

6.6 3 offers for the equipment (for applications which include the purchase of equipment)

6.7 Co-financing documentation (invoices or statements of co-financing) (for applications which include the purchase of equipment)

6.8 Letter of endorsement by the University eLearning Center (for applications which include the eLearning component)

6.9 CV of the BGP+ guest lecturer(s) (for applications which include Brain Gain component)

- **Submit any kind of documentation that might support your application!**
- **Please describe your project exactly according to the following series of questions! Omitting to fill in any of the fields or failure in submitting any of the requested documents will result in rejection the application as incomplete!**

WUS Austria, as an equal opportunity organization, strongly encourages female candidates to participate in its programs.