

## Vacancy Notice

**World University Service – Austrian Committee (WUS Austria)**, as lead of a consortium consisting of WUS Austria, **Zentrum für Soziale Innovation (ZSI)** and **OeAD** is looking for a project in the field of Higher Education and Research for an

### **International Team Leader** (full-time)

**Place of Employment:** Pristina/Kosovo

**Sector:** Education

**Type of Employment:** full-time

**Remuneration/annual gross salary:** € 55.000/year and an allowance for accommodation and travel (also a contract based remuneration is possible)

**Commencement date of the project:** October 2016 (duration of the project: 3 years)

**Deadline for Applications:** 15<sup>th</sup> September 2016

#### **Job description:**

- Responsible for the sound management and timely implementation of the project, as well as the efficient use of project funds and management of the project team and experts;
- Responsible for planning and supervising all project activities, and carrying out/taking part in the implementation of the activities of the project in close cooperation with all project partners;
- Coordinates project activities with the Project Steering Board and the represented organisations, and coordinates of the Steering Board meetings;
- Fosters policy dialogue with relevant stakeholders, conceptual support to the ADC Office in Pristina, supports whole of government approach, coordinated by the ADC office in Pristina,
- Assures regular and good communication to partners and ADC;
- Steers reporting processes, mainly progress and final reports (narrative and financial), as well as other contractual obligations regarding the implementation of the project in line with ADA regulations.

#### **Requirements:**

##### **Qualifications and skills:**

- A university degree (minimum: Master's degree or equivalent) in Social Sciences, Humanities, Education, Law or other relevant disciplines;
- Experience in managing and motivating a multicultural team;
- Leadership competence;
- Strong written and oral communication skills, as well as strong inter-personal, networking and mediation skills;
- Ability to work in complex social and political situations;
- Fluency in written and spoken English;
- Knowledge of local language(s) is an asset.

**Professional experience:**

- At least 10 years of experience in project management in an international working environment;
- Proven record of at least 10 years in assistance to and working with public administration on several levels, preferably in countries of the region;
- Leadership experience for projects of a comparable scale;
- Several years of experience in development cooperation projects;;Profound experience in the area of governance;
- Expertise in leading and steering high profile programmes and projects in complex structural and/or social working environments;
- Experience in PCM (project cycle management) in complex international projects;
- Experience in organisational/institutional development, result based monitoring and reporting;
- Experience in the field of (Higher) Education is an asset;
- Experience in the field of quality assurance is an asset;
- Detailed knowledge of the region and especially Kosovo is an asset;
- Demonstrated work experience with international institutions, agencies and experts, as well as grant management experience are assets.

**Application instructions:**

Applications consisting of a motivation letter and an updated CV in Europass format should be sent to [office@wus-austria.org](mailto:office@wus-austria.org).

Please note that only shortlisted candidates will be contacted.

As development organisations, the project consortium is committed to promote equal opportunities and gender equality. Female candidates are thus genuinely encouraged to apply and will be given preference over male candidates in case of equal qualification.

**This position is contingent upon donor funding.**