

# Simulation of an External Evaluation

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Independent consultant

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# Simulation

- Play short sequences of the on-site visit
  - 24 different roles
  - Groups of 2
    - One plays
    - One observes
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# Time-table

10 minutes	Prepare in pairs
15 minutes	Prepare in groups
4 x 10 minutes	4 simulations
30 minutes	Reflection: discussion, comments, questions, etc.

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# Group A: Evaluators

- Evaluator related to CAQA (= coordinator)
  - Evaluator from a visoka skola
  - Evaluator from a university
  - Student representative on evaluation board 1
  - Student representative on evaluation board 2
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- Members of group A will have 40 minutes of acting
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# Group B: Management

- Rector
  - Dean
  - Vice-Dean Teaching
  - Vice-Dean Internationalization
  - Head of institute / study program
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# Group C: Teachers

- Older English professor
  - Young IT professor
  - Older assistant (mathematics)
  - Young assistant (marketing)
  - Adjunct professor (bookkeeping)
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# Group D: Administration

- Head of administration / secretary-general
  - Student administration officer
  - Facility manager
  - Project manager for evaluation procedures
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# Group E: Students and Externals

- Head of student parliament
  - Undergraduate student
  - Graduate student
  - Alumnus
  - Corporate partner
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# Task 1: Work in pairs

- Discuss in pairs “actor – observer”
    - What’s your role at college?
    - How do you think about the evaluation?
    - What is your relationship with other players?
  - Time available: 10 minutes
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## Task 2: Work in groups

- Find groups B – E
  - Prepare for the meeting with the evaluators
    - Which messages do you want to get across?
    - What makes you nervous?
  - Group A: Prepare 2 questions for each group
  - Time available: 15 minutes
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# Task 3: Simulations

- Please prepare a tag with your role
  - 4 simulations, 10 minutes each
    - Group B: Management
    - Group C: Teachers
    - Group D: Administration
    - Group E: Students and External
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## Task 4: Reflection

- Actors, how did it feel to be in your role? What should you consider when on an evaluation board?
  - Observers, what did you see? What should you consider when on an evaluation board?
  - Actors playing students, what's your advice for your colleagues?
  - Time available: 30 minutes
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# The End

- Thank you!
  - Have a safe trip home!
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