



COMPETENCE Meeting in Kotor on Strategy and Curriculum Development

Venue of the Meeting:

Kotor, Montenegro. Old Town of Kotor, Address: Stari Grad 320
(next to Hotel Astoria)

Contact: Aleksa Vucetic, mobile: + 382 (0)69 304 354

Monday, September 5th - Day of arrival

20:00	Joint dinner (optional) Location: Hotel Cattaro , Old Town of Kotor, Main Square
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DAY 1

Tuesday, September 6th

08:30	Pick up at the accommodation
09:00 – 09:30	Welcome words by University of Montenegro
09:30 – 10:00	Agenda + next steps by WUS
10:00 – 13.00	<u>Workshop 1: Recommendations for Curriculum Development</u>

The goal of the workshop is to have a look back at the process of analysing of study programs and their adaptation to the needs of the labour market, and to give feedback on the process.

Universities of Montenegro, Novi Sad, Skopje and Zenica (á 15 min) present the final conclusions with regard to recommendations for curriculum adaptation based on the results of the pilot studies, such as:

1. Lessons Learnt and Feedback from the Competence Process (pilot studies, competence based teaching and learning, recommendations for curriculum adaptation and other). What went good? What did not go so good? Which instruments are the most useful ones? What should be done
2. How can we use these Lessons Learnt for the Development of the Strategy on Competence Based Curricula and better linking of study programmes with the world of work? What issues should be documented in the Manual 4 (“Strategy Manual”)?

Discussion, Conclusions

13:00 – 14.30	Lunch break (individual meals)
14.30 – 17.00	<u>Workshop 2: Strategy Workshop (part 1)</u>

The goal of the Workshop is to develop the Strategy document which will be an instrument, useful to COCs, partners and other universities in “real life”. Partners from SEE are invited to present their concrete needs and suggest a realistic framework.

14.30 – 15.00	Presentation of the Draft Strategy Document <u>by KaHoSL</u>
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15.00 – 17.00	Interactive work (<u>all participants</u>): Discussion based on the real needs of the universities of Montenegro, Novi Sad, Skopje and Zenica.
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DAY 2

Wednesday, September 7th

9.00 – 11.00 Workshop 2, Strategy Workshop, part 2/2 (continued)

as on day 1

11:00 – 11:15 Coffee Break

11.15 – 13.00 Management Session

- Preparation of the final report and the final financial report (templates, to-dos and deadlines)
- Preparation of the Final Project Meeting in November / December 2011
- Other issues

13:00 – 17.00 Schedule to be agreed upon

Snack

Guided tour through the Maritime Museum of Kotor

Practice example, cooperation with labour market: Meeting with the labour market partners of the Faculty of Tourism and Hospitality Management in Kotor (Director of the Maritime Museum of Kotor, Manager from Hotel Cattaro and a partner from the Travel Agency Meridian DMC)

Lunch (individually)

DAY 3

Thursday, September 8th

9.00 – 11.00 Workshop 3: A look back and a look forth

The goal of this Workshop is to:

- Provide an overview of the project progress, results and impact for the external project evaluation by Oliver Vettori. Montenegro, Novi Sad, Skopje and Zenica hold presentations of 10 minutes covering points a-c. EU partners are very welcome to present their own related activities on sustainability and give feedback.
 - Have a look at the future of COC and its staff (sustainability)
 - Have a look at usage of competence catalogues (sustainability)
 - Interactive Workshop – Discussion on** project dissemination and possible follow-up activities
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11:00 – 11:15 Coffee Break

11.15 – 13.00 **Dissemination and Sustainability – look back and future strategy**

- Each partner should provide an overview of the (most important) dissemination activities, as well as the future strategy and plan with regard to all dissemination strategies (printed, electronic, events, training the trainers etc.). The partners should make suggestions on how to best use the final event in Zenica for the promotion of the project. How can the project website be used in the future (information about the local activities, activities of their COCs etc.)
- SEE partners should provide an overview of the activities that have been conducted in order to assure the sustainability of the with special focus of the conducted and planned activities of the COCs and their managers. The future business plans of the single COC can be discussed if needed and this opportunity should be used for brainstorming among all partners regarding the future activities of the COCs. EU partners give additional input / feedback if applicable.

Conclusions and next steps

13:00 – 17.00 **Lunch and Visit to the Wine Road and the Wine Company “13 Jul Plantaze”**
<http://www.plantaze.com/en/catalog.pdf>

DAY 4
Friday, September 9th

DEPARTURE OF PARTICPANTS
